



**BUTLER REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM
800 MHz ADVISORY BOARD MEETING MINUTES**

January 28, 2016

LOCATION Butler County EOC

Meeting called to order by Chief S. Dawson, Co-Chair at 1:40 PM.

BOARD MEMBERS						
Communications Representatives	Sheriff's Office	Capt. M. Franke	P		Commissioners	Mr. D. Dixon N
	Engineer's	Open			Butler County Chiefs of Police Assn.	Chief M. Dickey P
	Butler County Fire Chief's Assn.	Chief S. Dawson	P			
	West Chester Twp.	Manager D. Dick	P		Sheriff's Office	Lt. N. Fisher P
	Hamilton	Lt. J. Nethers	N		Oxford	Sgt. L. Fening P
	Middletown	Lt. L. Hood	N		Fairfield	Chief D. Bennett N
	Trenton	L. Green	P		Monroe	Lt. D. Chasteen N

APPROVAL OF MINUTES Motion to accept the minutes from the meeting on September 24, 2015: 1st. D. Dick 2nd. J. Detherage **PASSED**

BRICS SYSTEM UPDATES

- Dep. B. Vedra, Technician
 - Hamilton Electric is a new user on the system.
 - Stats- 9.75 M PTT's in 2015. 8 Busies over 20 channels
 - School Radios- all schools except New Miami have applied and received radios. 2 Lakota schools, St John and St Joes are awaiting installation.
 - Invoices- \$51,000 outstanding bills
 - Social Media- Radio Security policy updates have been requested. We have received complaints of monitoring encrypted talkgroups and posting on Social Media sites. A revised policy will be presented to the board at the next meeting. Chief Dickey would like to make sure the agency administrator is notified of any violations. This is only possible if the violations are reported to BRICS. We do not have someone monitoring the known sites.
 - The Microwave system is nearing the end of life. We are required to have the upgrade in place with the 7.19 release. It is in the Capital Plan for 2016, but this money is not released until later in the year. There should be an update for the board at the March meeting.
 - ZONE 004 updates- Hamilton County/Cincinnati, Montgomery County, Miami County and New Paris will be connected to this zone.
 - Border Agencies- Discussin on neighboring agencies receiving Mains. Local talkgroups do not roam outside of Butler County. Neighboring agencies have our LAW, TAC and FIRE talkgroups.

SECRETARY UPDATES

- R. Miller, Secretary
 - Nothing to report

COMMITTEE REPORTS

- **PSAP**, Chair D. Dick
 - No report

- **LE**, Chair Chief M. Dickey
 - Nothing to report
- **FIRE**, D. Dick
 - Discussion on CAD updates and Social Media policies
- **PLAIN TALK**, Chair M. Haverkos, EMA
 - Request to once again look at limited codes on talkgroups. Committee should consist of PSAP, FD, LE and BRICS. Chief Fruchey should be the LE Rep. The committee will recommend across all disciplines.

OLD BUSINESS

- None

NEW BUSINESS

- Dennis Dick- questions on outstanding West Chester invoices.
- L. Green- Will radios need to be replaced in 2 years? Capt Franke, if it breaks, possibly. We may be able to piece meal parts to extend the life of the subscriber units.

GOOD OF THE ORDER

- West Chester was not billed \$25 for mobiles. Tanya Kaiser will look at it. Additionally, there is still outstanding maintenance showing from 5 years ago. Capt Franke states we will report back at the next meeting on a resolution.
- BCEO Rep Fritz Stitsinger has retired from BCEO. We need to get a new appointment from them.
- D. Dick questions if BRICS maintains repair figures. Capt Franke- BRICS monitors repairs. Portables cost \$393 and Mobiles cost \$465 to send to the Depot. We plan on 10% of the radios to fail and have to be sent to the Depot per year. The Commissioners have committed to maintaining the infrastructure. Locals are to maintain subscriber units. Committee is looking at the future subscriber units. The Advisory Board needs to look at this as support for the XTS/XTL Series ends in 2018. Decisions need to be made soon to meet local budgetary needs.
- Capt. Franke- we will be looking to the Advisory Board to request inventory updates in the very near future. Agencies have radios sitting on the shelf that have not been used. We will need these radios to extend the useful life of the subscribers.
- The next meeting is March 24, 2016

Adjournment - Motion by Chief Dickey to close the meeting at 2:30 PM.

Respectfully Submitted,

Richard A. Miller,
Secretary

Butler County Sheriff's Office
Communications Division



BRICS

Butler Regional Interoperable
Communications System

800MHz Advisory Board
January 28, 2016

Update Agenda Items

- New Agencies & Users
- Discussion on Policy reference Social Media
- Microwave Upgrade
- Counties Joining MARCS/Zone 4
- Statistics
- Meeting Minutes Updates from September



New Agencies & Users

- New Users

- City of Hamilton Utilities (40 radios)



SOCIAL MEDIA

- Need to formulate policy from BRICS reference posting to Social Media

iP MICROWAVE

- Microwave upgrades are in 2016 capital budget
- Motorola 7.19 system upgrade which is in the Fall of 2018
- This has to be completed prior to the ip simulcast upgrade scheduled in 2017



Counties Joining MARCS/Zone 4

- Hamilton County
- Montgomery County
- Miami County

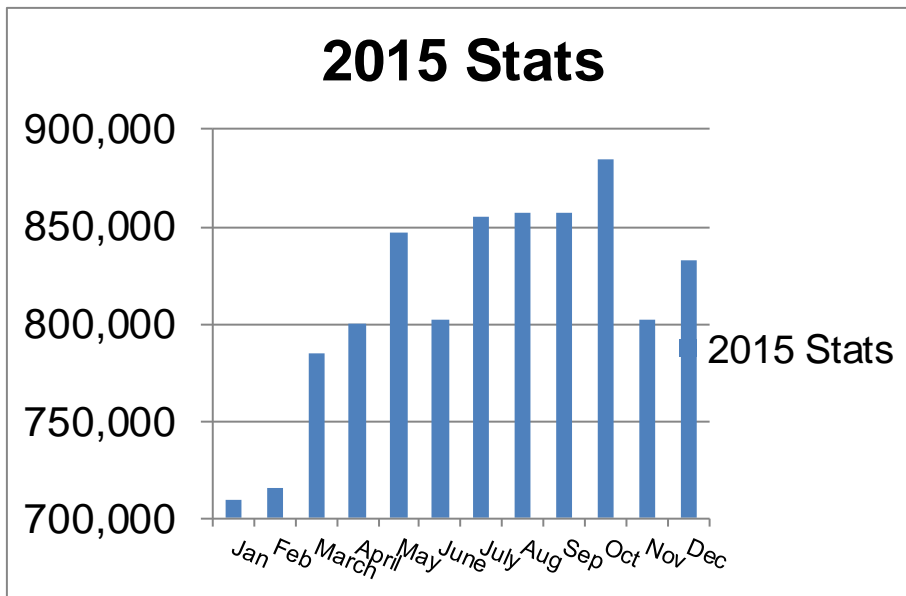
Statistics

2015

■ PTTs – 9,751,411

2015 Jan-June	
Radio PTTs	
January	709,912
February	715,651
March	784,987
April	800,587
May	847,202
June	802,075

2015 July-December	
Radio PTTs	
July	855,260
August	857,549
September	857,615
October	884,964
November	802,720
December	832,889



- 2912 radio users
- 374 talkgroups
- 33 dispatch consoles at 8 dispatch sites
- 20 channels
- Repairs and Purchases

□ 2015 – 588

Meeting Minutes Updates

School Emergency Radios

- Lakota
 - Cherokee (Install Feb, 2016)
 - Independence (Feb, 2016)
- Cincinnati Christian
 - Elementary (Feb, 2016)
 - Jr./Sr. (Feb, 2016)

Schools On Approved list

- St. John XXIII (Middletown)
- St. Joseph (Hamilton)
- International Academy of Cincinnati (West Chester)
- New Miami Local (Hamilton)
- ❖ Radios have not shipped yet

10:53 AM
01/27/16

Butler County Sheriff's Office
A/R Aging Summary
As of December 31, 2015

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>	Note
BC Metro Parks	0.00	0.00	0.00	164.00	0.00	164.00	Parts
Cincinnati Childrens Hosp	0.00	0.00	0.00	0.00	75.00	75.00	2015 Maintenance
Hamilton City Fire	0.00	4,828.50	0.00	82.00	0.00	4,910.50	Parts/Radio Replacement
Hamilton City Police	232.50	0.00	0.00	0.00	0.00	232.50	Parts
Liberty Twp Fire Dept	0.00	246.00	0.00	0.00	0.00	246.00	Parts
Madison Twp Fire Dept	82.00	164.00	0.00	0.00	0.00	246.00	Parts
Mercy Hospital Fairfield	0.00	0.00	0.00	0.00	75.00	75.00	2015 Maintenance
Miami Univ Physical Facilities	0.00	0.00	0.00	0.00	2,550.00	2,550.00	2014/15 Maintenance
Monroe City Police Dept	0.00	10,115.00	0.00	0.00	0.00	10,115.00	2016 Maintenance
Morgan Twp Fire Dept	0.00	4.00	0.00	0.00	0.00	4.00	Parts
Oxford City Police Dept	820.00	0.00	0.00	0.00	0.00	820.00	Parts
West Chester Twp Comm	22,725.00	0.00	0.00	0.00	0.00	22,725.00	2016 Maintenance
West Chester Twp Fire Dept	2,837.50	0.00	0.00	0.00	0.00	2,837.50	2016 Maintenance
West Chester Twp Police Dept	2,400.00	0.00	7.12	0.00	0.00	2,407.12	2016 Maintenance
West Chester Twp Road Dept	1,250.00	0.00	0.00	0.00	2,500.00	3,750.00	2012/2013/2016 Maintenance
TOTAL	<u><u>30,347.00</u></u>	<u><u>15,357.50</u></u>	<u><u>7.12</u></u>	<u><u>246.00</u></u>	<u><u>5,200.00</u></u>	<u><u>51,157.62</u></u>	



Committee Reports

- PSAP Committee
- Law Enf. Communications Committee
- Fire Communications Committee
- Plain Language Committee

Meeting Schedule

- Schedule:

- January

- March

- May

- July

- September

- Next meeting

March 17, 2016 @ 1:30 PM