



**BUTLER REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM
800 MHz ADVISORY BOARD MEETING MINUTES**

March 24, 2016

LOCATION Butler County EOC

Meeting called to order by Chief S. Dawson, Co-Chair at 1:30 PM.

BOARD MEMBERS						
Communications Representatives	Sheriff's Office	Capt. M. Franke	P		Commissioners	Mr. D. Dixon A
	Engineer's	Mr. S. Bressler	P		Butler County Chiefs of Police Assn.	Chief M. Dickey P
	Butler County Fire Chief's Assn.	Chief S. Dawson	P			
	West Chester Twp.	Manager D. Dick	P		Sheriff's Office	Lt. N. Fisher P
	Hamilton	LT. J. Nethers	A		Oxford	Lt. L. Fening A
	Middletown	Lt. L. Hood	A		Fairfield	Chief D. Bennett A
	Trenton	L. Green	P		Monroe	Lt. D. Chasteen A

APPROVAL OF MINUTES Motion to accept the minutes from the meeting on January 28, 2016: 1st. D. Dick 2nd. J. Detherage **PASSED**

BRICS SYSTEM UPDATES

- Dep. B. Vedra III
 - School Radio updates
 - 600ish firmware updates have been completed so far.
 - 1.585 million PTT's have been recorded so far in 2016
 - BRICS issued the Special Order on 2/5/2016
 - The PowerPoint presentation is attached to the minutes.

SECRETARY UPDATES

- R. Miller, Secretary
 - Scott Bressler is new rep for BCEO. Welcome to Scott

COMMITTEE REPORTS

- **PSAP**, D. Dick
 - West Chester and Fairfield met yesterday.

- **LE**, Chief M. Dickey
 - All is good

- **FIRE**, Chief Detherage, Lt. N. Fisher, D. Dick
 - Discussion on policies
 - Discussion on 9COM dispatch changes

- **PLAIN TALK**, J. Bolen, EMA
 - Matt Haverkos is planning to schedule a meeting next week.

OLD BUSINESS

- Discussion on agencies in arrears for group purchases etc.
Capt. Franke; discussion reference maintenance. The ORC requires you to be a member to participate in the group purchase. The ORC does not address when you become in arrears. Chief Dickey suggests that bills sent in January should have no problem being paid by the end of the first quarter. Chief Dawson; need to spell out what will happen if priviledges are suspended.
Staff would report at the March meeting of unpaid and recommend suspension. No work would be completed until paid. Chief Dawson asked if there would be a penalty fee to re-join.
Capt. Franke; We will present a proposal at the May meeting and request the Board's approval. This will include a report on unpaid agencies maintenance and invoices.
The board requests updates on unpaid agencies.
- Capt. Franke; the Sheriff would like the Special Order issued on 2/5 to be adopted by the board.
Motion by Chief Dickey to ratify the Special Order as written. Second by J. Detherage. **PASSED**

NEW BUSINESS

- Chief Dawson; where are we on purchasing new radios? The Fire Chief's Assn voted to write a letter along with the Police Chief's Assn in support of a county purchase to the Commissioners. Chief Dickey reports there was discussion today at the Police Chief's meeting. It is suggested that the 2 organizations get together and decide how to proceed. Chief Dawson requests this to be a topic of continued discussion.
Continued discussion as 2018 is the drop dead date? Motorola Depot will no longer repair the radios and parts are no longer available.
- Chief Dickey requests a committee be created to replace the subscriber committee. Include a Police Chief and Fire Chief as Co-Chairs with representation from all Public Safety disciplines.
Motion by Chief J. Detherage to create a Subscriber Funding Committee. Request to amend to include Strategic Planning for the future. Chief Dickey seconded the motion to create a Subscriber Funding/ Strategic Planning Sub-Committee. **PASSED**

GOOD OF THE ORDER

- None
- The next meeting is May 26, 2016 at 1:30 PM

Adjournment - Motion by D. Dick to close the meeting at 2:25 PM.

Respectfully Submitted,

Richard A. Miller,
Secretary

Butler County Sheriff's Office
Technical Services Division
BRICS Support Unit



BRICS

Butler Regional Interoperable
Communications System

800MHz Advisory Board
March 24, 2016

School Emergency Radios

Updates

- Lakota complete*
 - Cherokee installed
 - Independence installed
 - No radios approved yet for Freshmen buildings
- Cincinnati Christian complete
 - Elementary installed
 - Jr./Sr. installed
- St. John XXIII installed

Schools On Approved list

- St. Joseph (Hamilton)
- International Academy of Cincinnati (West Chester)
- New Miami Local (Hamilton)
- Life Skills HS of Middletown
- Sacred Heart
- ❖ Radios have not shipped yet



Subscriber Software Flash

- Updating firmware in portable and mobile radios with a “flash update” as they are reprogrammed or receive preventative maintenance
- Approximately 600 radios have been flashed so far

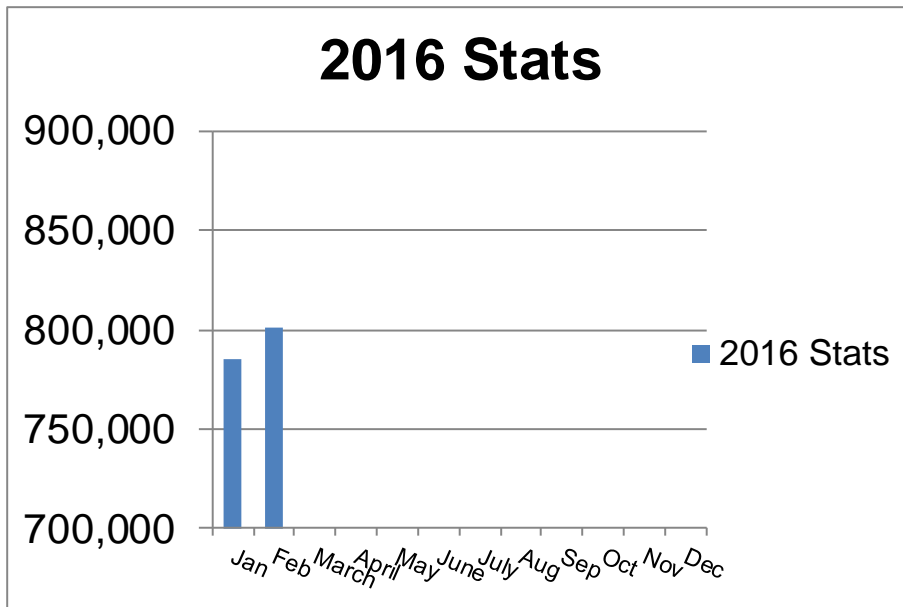
Statistics

2016 – Jan-Feb

■ PTTs – 1,585,738

2016 Jan-June	
Radio PTTs	
January	785,175
February	800,563
March	
April	
May	
June	

2016 July-December	
Radio PTTs	
July	
August	
September	
October	
November	
December	



- 2932 radio users
- 375 talkgroups
- 10 dispatch console sites
- 7 PSAPS
 - 4 Primary
 - 3 Secondary
- 7 telephone sites
- 20 channels
- Repairs and Purchases
 - 2016 – 78

Special Order 2016-001

■ “Radio Security and Secure Communication”

□ Issued 2/5/2016

□ Available at:
brics.butlersheriff.org

Butler Regional Interoperable Communications System
BRICS Special Order
Communications Section | Butler County Sheriff's Office

To: All BRICS Users
From: Sheriff Richard K. Jones *R. K. Jones*
Effective Date: February 5th, 2016
Subject: Radio Security and Secure Communication
Number: 2016-001
Cross-Referenced: BRICS Policy 10.02 – Radio Security
Termination: This special order will be rescinded when it is incorporated as a permanent section in the BRICS manual or with an update to BRICS Policy 10.02.

The purpose of BRICS Policy 10.02 Radio Security published in 2010, is to limit access to particular talkgroups that have been dedicated to public safety use. It designates personnel who are authorized to have access to various talkgroups and seeks to protect the radio traffic on those talkgroups by limiting them to appropriate personnel.

Recently, it has been brought to our attention that the details of radio traffic on public safety talkgroups are being routinely shared on social media groups with unauthorized personnel. It appears that BRICS radio users, who are otherwise authorized to access the public safety talkgroups involved, are monitoring these talkgroups either on or off duty, and are sharing incident details as they unfold.

Transmissions on BRICS talkgroups, when recorded, are often public record. In some cases, recorded transmissions cannot be released due to a public records exemption.

Unencrypted or “clear” talkgroups can be monitored by the public using commercial, off-the-shelf radio scanners. Encrypted or “secure” talkgroups cannot be monitored without a BRICS radio that has been authorized to access the talkgroup. Secure talkgroups are often selected because of the sensitive nature of the operation.

BRICS radio users and agencies should be cognizant that:

- sharing “real time” updates of public safety incidents in progress with unauthorized personnel may put first responders at risk.
- sharing “real time” updates about injuries and deaths, overheard on public safety talkgroups, may inadvertently cause incorrect or incomplete information to reach family and friends of the party involved before a proper and accurate next-of-kin notification can be made.

BRICS users and agencies shall not disseminate information, received through any BRICS system, without permission from the agencies involved in and/or controlling the incident.

BRICS Special Order 2016-001

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Committee Reports

- PSAP Committee
- Law Enf. Communications Committee
- Fire Communications Committee
- Plain Language Committee

Meeting Schedule

- Schedule:

- January

- March

- May

- July

- September

- Next meeting

- May 26, 2016 @ 1:30 PM